

**Manchester City Council
Report for Information**

Report to: Neighbourhoods and Environment Scrutiny Committee – 8
November 2016

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- A summary of key decisions relating to the Committee's remit
- Items for Information
- Work Programme

Recommendation

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

Contact Officers:

Name: Kate Andrews
Position: Team Leader- Scrutiny
Telephone: 0161 234 3071
Email: kate.andrews@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report lists recommendations made by the Neighbourhoods Scrutiny Committee. Where applicable, responses to each will indicate whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Recommendation	Response	Contact Officer
19 July 2016	NESC/16/13 Manchester City Council Climate Change Action Plan and Emissions Report	The Committee recommended that further information regarding the levels of air travel is circulated to members.	A response to the recommendation has been requested and will be reported back to members once received.	Richard Elliott Head of Policy, Partnerships and Research
19 July 2016	NESC/16/15 Tree Strategy and Action Plan	The Committee requested that the guidance regarding Tree Preservation Orders is provided to ward coordination officers to be shared with all members.	A response to the recommendation has been requested and will be reported back to members once received.	Richard Elliott Head of Policy, Partnerships and Research

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **27 October 2016**, containing details of the decisions under the Committee's remit is included overleaf. This is to keep members informed of what decisions are being taken and to agree, whether to include in the work programme of the Committee.

Decision title	What is the decision?	Decision maker	Planned date of decision	Documents to be considered	Contact officer details
Clean and Green Ref: 15/009	The approval of capital expenditure	City Treasurer	November 2016 or later	Gateway 5 (procurement document)	Sara Todd Deputy Chief Executive (Growth and Neighbourhoods) 0161 234 3286 s.todd@manchester.gov.uk
Social Housing Infill Site Programme Ref: 15/011	The approval of capital expenditure	City Treasurer	November 2016 or later	Gateway 5 (procurement document)	Sean McGonigle Assistant Chief Executive (Growth) 0161 234 4821 s.mcgonigle@manchester.gov.uk
Clean and Green Fund Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	November 2016 or later	Requests from Growth and Neighbourhoods Directorate	Carol Culley - City Treasurer 0161 234 3590 carol.culley@manchester.gov.uk

Ultra Low Sulphur Petrol, Diesel, Gas Oil and Kerosene	The tender is for the supply of Ultra Low Sulphur Petrol, Diesel, Gas Oil and Kerosene to the City Council and is used by Fleet Services. Contract duration 4 years (Including optional extension periods)	Chief Executive	November 2016 or later	Report and recommendation	Gary S Campin Fleet Services Manager Tel: 0161-856-0762 g.campin@manchester.gov.uk
Ref: 16/05/03/B					
Minor Highway Maintenance	To seek approval to appoint up to 3 companies to a Framework Agreement for Minor Highway Maintenance (Pothole Repairs) for a 1 year period commencing December 2016.	Chief Executive and City Treasurer	November 2016 or later	Confidential contract report with recommendations	Mike Brogan, Operations Manager, Manchester Contracts. Tel: 0161 908 5840 m.brogan@manchester.gov.uk
Ref: 2016/10/03/A					Colin Butterworth, Senior Procurement Officer. Tel: 0161 234 3434. c.butterworth@manchester.gov.uk
Recycling Bins	Capital Expenditure Approval to support the service change within the waste collection service	City Treasurer	November 2016	Gateway 5	Matt Bennett 234 3379 matthew.bennett@manchester.gov.uk
Ref: 2016/10/21C					

Greater Manchester Housing Investment Fund	Approval for Capital Expenditure	City Treasurer	November 2016	Gateway 5	Andrew McIntosh 0161 234 4061 Andrew McIntosh/Corporate.Services/MCC
Ref: 2016/10/21D					
Hot Food Take-Away Supplementary Planning Document	To make a decision on whether to adopt the Draft Hot Food Takeaway Supplementary Planning Document.	Executive	December 2016 or later	Report, recommendations and Hot Food Takeaway SPD	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Ref: 2016/10/27A					
The Tree Action Plan	To make a decision to endorse the Manchester Tree Action Plan as an integral part of the Green and Blue Infrastructure Stakeholder Implementation Plan	Executive	Jan 2017 or later	Report recommendations, Tree Action Plan and summary of public consultation	Richard Elliott r.elliott@manchester.gov.uk 0161 219 6494
Ref: 2016/10/27B					

<p>Provision of Strategic Partner (Programme and Project and Commercial) and Strategic Partner (Highways Engineering Design) for the Capital Programmes and Property Dept.</p>	<p>To seek approval to award contracts for Lot One - Strategic partner (Programme and Project and Commercial) and Lot Two – Strategic Partner (Highways Engineering Design) for the Capital Programmes and Property Dept.. The contract duration is 2 years with an option to extend for up to a further four years. The anticipated commencement date is September 2016.</p>	<p>Chief Executive in consultation with the City Treasurer and the Strategic Director (Development)</p>	<p>November 2016 or later</p>	<p>Confidential contract report with recommendations and supporting documents.</p>	<p>Paul Stanion Interim Head of Compliance and Performance Capital Programmes and Property 0161 219 6258 p.stanion@manchester.gov.uk</p> <p>John Finlay Framework Manager North West Construction Hub (NWCH) 0161 219 6530 j.finlay@manchester.gov.uk</p> <p>Neil Davies Senior Procurement Officer Corporate Procurement 0161 234 3005 n.davies@manchester.gov.uk</p>
<p>Ref: 2016/05/13A</p>					
<p>Eastlands Strategic Joint Venture Ref: 15/035</p>	<p>Approval of capital expenditure for Eastlands Strategic Joint Venture</p>	<p>The Executive</p>	<p>November 2016 or later</p>	<p>Report to the Executive</p>	<p>Eddie Smith Strategic Director (Development) 0161 234 3030 e.smith@manchester.gov.uk</p>

Selection of GM Green Deal and ECO Framework delivery partners	To approve the selection of three preferred bidders for the Greater Manchester Green Deal and ECO Framework	Chief Executive in consultation with the City Treasurer	November 2016 or later	Confidential contract report with recommendation	Richard Elliot Policy, Partnerships and Research 0161 234 4412 r.elliott@manchester.gov.uk
Ref: 15/037 Bus Priority Package – Oxford Road Corridor	Approval to carry out the associated highway alterations and statutory legal procedure to process the traffic regulation orders.	Citywide Highways Manager in consultation with the Executive Member for the Environment	November 2016 or later	Green report (to approve the making of Traffic Regulation Orders and/or alterations to the highway)	Peter Davies-Colley Capital Programme Division 0161 219 6283 p.davies-colley@manchester.gov.uk
Ref: 15/038 Fees and Charges 2014/15	To increase the Fees and Charges in line with inflation to reflect the costs of administrating and monitoring activities on the Highway, or to recover costs of any third party / contractor charges, as appropriate, for services being undertaken.	Director of Neighbourhoods	November 2016 or later	Green Report stating the reasons for the increase	Kevin Gillham Citywide Highways Manager 0161 234 5148
Ref: 15/040					

Integrated Transport Block (ITB) Minor Works Programme Ref: 15/047	Integrated Transport Block (ITB) grant funding has been made available by the Greater Manchester Combined Authority (GMCA) for minor works projects as part of the Growth and Reform Plan. £300k of this funding has been allocated for highway improvement work packages which may include pedestrian facilities, improvements that complement other investments or measures to support public transport. The package should also support key investments that will assist in delivering regeneration initiatives across the city. There is a particular emphasis on supporting the economic wellbeing of the district centres that provide the focus for many communities and this	Citywide Highway Manager (in consultation with the Executive Member for the Environment)	November 2016 or later	Green Report	Emma White Programme Manager 0161 219 6521 e.white@manchester.gov.uk
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Land at Leaf Street and Royce Road, Hulme.	Disposal of Land to City South Manchester Housing Trust	City Treasurer in consultation with the Head of Development	November 2016 or later	Heads of Terms – 8 March 2016	Lorraine Horne Development Surveyor 0161 234 1283 David Lord Principal Development Surveyor 0161 234 1339 d.lord@manchester.gov.uk
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Ref:
2016/03/23/A

Challenge Fund Grant Ref: 15/054	In March 2015 Manchester City Council was awarded a Challenge Fund Grant to carry out major resurfacing/ reconstruction to 5 major routes around the City over the next 3 years. The resurfacing / reconstruction schemes approved for works were: Stockport Road (Devonshire Street to Lloyd Road) Hyde Road (Stockport Rd to Kingsdale Road) Palatine Road (2 sections, Princess Parkway to M60 and Mersey Road to Wilmslow Road)	Citywide Highways Manager in consultation with the Executive Member for the Environment	November 2016 or later	Executive approval reports	Emma White 0161 219 2308 e.white@manchester.gov.uk Anthony King 0161 219 6508 a.king@manchester.gov.uk
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<p>Cycle City Ambition Grant Phase 2 - 2015 to October 2018 (part of the Velocity 2025 Programme)</p>	<p>To approve the Cycle City Ambition Grant to be delivered within the allocated budget which is set by TfGM. Delegated powers approval(s) to undertake the required works on the highway and Traffic Regulation Order amendments.</p>	<p>Citywide Highways Manager in consultation with the Executive Member for the Environment</p>	<p>November 2016 or later</p>	<p>Delegated Approvals Report</p>	<p>Mark Stevenson 0161 219 6215 m.stevenson@manchester.gov.uk</p>
<p>Ref: 15/061</p>	<p>There are 2 corridors included in this scheme: Chorlton Cycleway Regional Centre</p>	<p>The Executive</p>	<p>November 2016 or later</p>	<p>Report to the Executive</p>	<p>Rachel Christie 0161 600 8944 r.christie@manchester.gov.uk</p>
<p>Highways Asset Management Policy and Strategy</p>	<p>Approval of the policy and strategy</p>	<p>The Executive</p>	<p>November 2016 or later</p>	<p>Report to the Executive</p>	<p>Kevin Gillham 0161 234 5148 k.gillham@manchester.gov.uk</p>
<p>Ref: 15/063</p>					

Great Ancoats Street Growth Deal Funding	To obtain approval to carry out the associated highway alterations and statutory legal procedure to process the Traffic Regulation Orders.	Citywide Highways Manager (in consultation with the Executive Member for the Environment)	November 2016 or later	Delegated Approvals Report	Mark Stevenson 0161 219 6215 m.stevenson@manchester.gov.uk
Ref: 15/064					Val Edwards 0161 219 6522 v.edwards@manchester.gov.uk
Manchester and Salford Inner Relief Route (Regent Road – Water Street) Growth Deal Funding	To obtain approval to carry out the associated highway alterations and statutory legal procedure to process the Traffic Regulation Orders.	Citywide Highways Manager (in consultation with the Executive Member for the Environment)	November 2016 or later	Delegated Approvals Report	Kevin Shryane 0161 219 6215 k.shryane@manchester.gov.uk Peter Davies-Colley 0161 219 6283 p.davies-colley@manchester.gov.uk
Ref: 15/065 Minor Highway Maintenance	To seek approval to appoint a minimum of 3 companies to a Framework Agreement for Pothole Repairs. Period of Framework: 3 years from 01July 2015.	Chief Executive and City Treasurer	November 2016 or later	Confidential Contract Report with recommendation	Paul Gee, Contracts Manager, Manchester Contracts. 0161 908 5897 p.gee@manchester.gov.uk
Ref: 15/066					

Housing Investment Fund – Phase 2 Ref: 15/067	To seek approval for the selection of the Council's preferred investment partner for a second phase of the Housing Investment Fund.	The Executive	November 2016 or later	Report to the Executive	Paul Beardmore, Director of Housing email - p.beardmore@manchester.gov.uk
Neighbourhood planning in Levenshulme Ref: 15/070	To make a decision on whether to approve the designation of a Neighbourhood Area in the Levenshulme area using the boundary submitted to the Council, or to designate an alternative area. To make a decision on whether or not to designate a Neighbourhood Forum in Levenshulme.	The Executive	November 2016 or later	Report and recommendations	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594

Provision of loan funding to Biffa Municipal Ltd. in accordance with the contract for waste collection and street cleansing. Ref:15/073	To approve an invest to save scheme for inclusion within the capital programme. This will provide a loan to the contractor to enable the purchase of vehicles for use within the waste collection and street cleansing contract as per the contractual agreement.	City Treasurer	November 2016 or later	Loan agreement	Matthew Bennett Head of Commissioning and Delivery 0161 234 3379 m.bennett1@manchester.gov.uk
The Housing Investment Fund – Phase 2 Ref: 2016/01/19	Disposal of long leasehold interests in 5 sites to Matrix Homes	Strategic Director (Development)	November 2016 or later	Report to Executive	Paul Beardmore, Director of Housing 0161 234 4811 p.beardmore@manchester.gov.uk

Fees and Charges 2016/17 Ref: 2016/02/25 B	To increase the Fees and Charges in line with council tax increases to reflect the costs of administrating and monitoring activities on the Highway, or to recover costs of any third party / contractor charges, as appropriate, for services being undertaken. To include charges for services delivered by other sections within the directorate.	Director of Neighbourhoods	November 2016 or later	Green Report stating the reasons for the increase	Kevin Gillham Citywide Highways Manager 0161 234 5148
Flags and Kerbs (Highways) Ref: 2016/09/01B	To seek approval to appoint companies under a Yorkshire Purchasing Organisation (YPO) Framework Agreement to provide Flags, Kerbs and Edgings and Other Associated Highway Products to be used by Manchester Contracts	City Treasurer in consultation with the Chief Executive	November 2016 or later	Report and Recommendation	Andrew Thompson Manchester Contracts A.Thompson2@manchester.gov.uk Tel: 0161 908 5866 Kevin Bennett Corporate Procurement k.bennett@manchester.gov.uk Tel: 0161 234 3192

**Neighbourhoods and Environment Scrutiny Committee
Work Programme – 8 November 2016**

Highways and Sustainable Transport themed meeting Tuesday 8 November 2016, 2pm (Report deadline Thursday 27 October 2016)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Budget Savings Options- Background Information	To receive a report to include - the detailed outcomes of the budget conversation - a summary of the current budget position and budget gap, including savings the Council is required to make over the three year lifetime of the budget, the role of scrutiny in the budget process and next steps; - an overview of budget options to provide context for discussions at Committee	Councillor Flanagan	Carol Culley	Executive Report
Growth and Neighbourhoods Directorate Budget Report	To consider the Council's budget options for the Growth and Neighbourhoods Directorate.	Councillor Flanagan/ Councillor Chappell / Councillor Battle / Councillor N Murphy/ Councillor Priest	Carol Culley, Sara Todd	Executive Report
Manchester Contracts and Highway Maintenance	The committee will receive an update report on Highways Maintenance. The Committee had requested at their meeting of January 2016 that representatives of Manchester	Councillor Chappell / Councillor Battle	Kim Dorrington, Kevin Gillham	See minutes of Neighbourhoods Scrutiny Committee January 2016 item

	Contracts are in attendance when this item is to be considered at future meetings.			NSC/16/07 Invite to Manchester Contracts
Overview Report	<p>This is a monthly report which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.</p> <p>This report will also contain information on the alternative options considered to deliver Carbon Literacy training.</p>	- Councillor Battle	Kate Andrews Sara Todd, Richard Elliott	

Tuesday 6 December 2016, 2pm (Report deadline Thursday 24 November 2016)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Waste Collection, Street Cleansing and Recycling Annual Performance report	The Committee will receive the Waste Collection, Street Cleansing and Recycling Annual Performance report.	Councillor N Murphy	Sara Todd, Fiona Worrall	See minutes of June 2016 item NESC/16/07 Invitations are to be sent to Biffa.
Waste and Recycling – implementation of the recommendations of the Task and Finish Group	To receive an update report describing the implementation of the recommendations of the Waste and Recycling Task and Finish Group. These recommendations were considered by the Committee at their meeting of 15 December 2015.	Councillor N Murphy	Sara Todd, Fiona Worrall	See minutes of Neighbourhoods Scrutiny Committee December 2015 Item NSC/15/ 67
Neighbourhood planning in Levenshulme	To consider the report prior to its submission to the Executive which seeks to consider a decision on whether to approve the designation of a Neighbourhood Area in the Levenshulme area using	Councillor Chappell / Councillor Battle /	Sara Todd, James Shuttleworth	Executive item Invitation to Levenshulme Neighbourhood

	the boundary submitted to the Council, or to designate an alternative area and to make a decision on whether or not to designate a Neighbourhood Forum in Levenshulme. This item was previously considered at the July 2016 meeting.	Councillor N Murphy		Planning Forum, Levenshulme, Gorton South and Longsight Ward members not on the Committee.
Selective Licensing Update report	This report will provide members with an update about the proposals to introduce Selective Licensing in four designated areas. The Committee considered a report about this scheme at their June 2016 meeting.	Councillor Priest	Paul Beardmore	See minutes of June 2016 item NSC/16/06
Cycle City Ambition Grant	To receive a report on the Cycle City Ambition Grant. This report will also contain information about those activities undertaken with schools to promote cycling.	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliott	See minutes of Neighbourhoods Scrutiny Committee February 2015 item NSC/15/10 Invite to Cllr Shilton Godwin, Lead Member for Active Travel
Housing Revenue Account and Northwards Housing	The Committee will receive a report that describes the outcome of the review of the Housing Revenue Account and Northwards Housing.	Councillor Flanagan / Councillor Priest	Sara Todd, Paul Beardmore	Invite to Chair of Resources and Governance Scrutiny Committee See minutes of Neighbourhoods Scrutiny Committee January 2016 Item NSC/16/ 06
Overview Report		-	Kate Andrews	

Environment themed meeting Tuesday 3 January 2017, 2pm (Report deadline Monday 19 December 2016)				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Green and Blue Infrastructure Strategy	To receive an update report on the Manchester Green and Blue Infrastructure Strategy.	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliott	See minutes of Neighbourhoods Scrutiny Committee June 2015 Item NSC/15/32
Manchester City Council Climate Change Action Plan and Emissions Report	The Committee will receive an update on the Manchester City Council Climate Change Action Plan and Emissions report. This report will include - benchmarking against other comparative Local Authorities. - descriptions of the activity to encourage green procurement	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliott	See minutes of Neighbourhoods and Environment Scrutiny Committee July 2016 Item NESC/16/13
Tree Action Plan	The Committee will receive an update on the Tree Action Plan.	Councillor Chappell / Councillor Battle	Sara Todd, Richard Elliott	Executive item. See minutes of NESC 19 July 2016 Item NESC/16/15 Tree Strategy and Action Plan
The use of glyphosate for controlling weeds	The Committee will receive a report on the use of The use of glyphosate for controlling weeds in Manchester. Glyphosate is an herbicide. It is applied to the leaves of plants to kill both broadleaf plants and grasses. The report will provide information on the alternative	Councillor N Murphy	Sara Todd, Fiona Worrall	See minutes of October 2016. See item NESC/16/27

	methods of weed control considered.			
Overview Report		-	Kate Andrews	

Tuesday 31 January 2017, 2pm (Report deadline Thursday 19 January 2016)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Overview Report		-	Kate Andrews	

Tuesday 28 February 2017, 2pm (Report deadline Thursday 16 January 2016)

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Taxi Licensing Enforcement	The Committee will receive a report on Taxi Licence Enforcement activity.	Councillor N Murphy	Sara Todd, Julie Roscoe	TBC- See minutes of October 2016. See item NESC/16/24
Overview Report		-	Kate Andrews	

Items to be scheduled

Item	Purpose	Lead Executive	Lead Officer	Comments
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		Member		
Rogue Landlords Project	The Committee will receive a report on the Rogue Landlords Project.	Councillor Priest	Sara Todd, Fiona Worrall	
Food Plan	The Committee will receive a report on the Food Plan. This report will include information on food hygiene inspections.	Councillor N Murphy	Sara Todd, Fiona Worrall	